

# RATES & SERVICES

## BASIC SERVICES PRICES

Cks	S/M B/W	Monthly	Weekly	Cks	S/M B/W	Monthly	Weekly	Cks	S/M B/W	Monthly	Weekly
1	21.40	28.74	14.05	14	44.04	51.49	36.69	27	63.68	71.02	56.33
2	23.21	30.55	15.86	15	45.72	53.17	38.37	28	65.12	72.46	57.77
3	25.02	32.36	17.67	16	47.14	54.49	39.80	29	66.56	73.90	59.21
4	26.83	34.17	19.48	17	48.69	56.04	41.35	30	68.00	75.34	60.65
5	28.64	35.98	21.29	18	50.24	57.59	42.90	31	69.03	76.38	61.69
6	30.28	37.63	22.94	19	51.79	59.14	44.45	32	70.22	77.57	62.88
7	32.01	39.36	24.67	20	53.34	60.69	46.00	33	71.41	78.76	64.07
8	33.74	41.09	26.40	21	55.04	62.38	47.69	34	72.60	79.95	65.26
9	35.47	42.82	28.13	22	56.48	63.82	49.13	35	73.79	81.14	66.45
10	37.20	44.55	29.86	23	57.92	65.26	50.57	36	74.98	82.33	67.64
11	39.00	46.45	31.65	24	59.36	66.70	52.01	37	76.17	83.52	68.83
12	40.68	48.13	33.33	25	60.80	68.14	53.45	38	77.36	84.71	70.02
13	42.36	49.81	35.01	26	62.24	69.58	54.89	39	78.55	85.90	71.21

## BASIC SERVICES DESCRIPTION

(Includes 'signature ready' reports & checks delivered via 1st class mail)

Each Payroll: Payroll checks drawn on your bank acct, Detailed reports (incl check registers), Payroll worksheet

Quarterly: Federal 941 (federal withholding & company match), State UCI (unemployment insurance), State Workers' Comp (industrial insurance), Company / Employee Earnings & Tax Summary

Annually: All quarterly reports plus: Federal 940 (federal unemployment), W2s & W3 (wage info electronically filed w/SSA), Employee summary earnings

## TAX PKGS & ADD-ON SVCS & PRICES

Tax Packages (pkg details)	Svc Cost	see above <i>Basic Pkg</i>	Pay at quarter-end <i>Total-Q Pkg</i>	Pay with each payroll <i>Total-P Pkg</i>
prep 941 ck	ck charge	✓		
Prep Qtr/YE fed/state reports	free *	✓	✓	✓
Prep of state tax checks	\$2/mo		when due	
EFT 941/940 tax deposits	\$8/mo		when due	each payroll
Accrue state taxes	\$6/mo			each payroll
File Qtr/YE fed/state reports	\$4/mo		✓	✓

### Extra Add-Ons

Direct Deposit	1.50+.25/ck
Email vouchers to employees	.25/voucher
Add'l charges for extra states	\$2/mo/state
Email reports to cpa	\$3/mo
Archive disk	\$35-60/yr

\* Tax reports are free if we produce payrolls within their regularly scheduled cycles. Any skipped payrolls will incur a minimum charge to cover quarter and year end reports.

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